

GARLAND PEE WEE FOOTBALL
CONSTITUTION,
BY-LAWS AND STANDING RULES

Garland Pee Wee Football, Inc.

Constitution

Amended: March 2004

GARLAND PEE WEE FOOTBALL, INCORPORATED

CONSTITUTION

Preamble

We, the undersigned, being desirous of promotion of football programs in the minor grades of school, do hereby constitute ourselves, future officials and members of the organization as the Garland Pee Wee Football, Incorporated, and to enact this constitution as the governing law.

ARTICLE I

Section 1 - Membership

Membership shall be open to any person of good moral character, 18 years of age and over, interested in participating in and/or promoting the purpose of this organization.

- A. Membership shall be by pre registration only, with no fee required. Registration deadline shall be thirty (30) days prior to the Annual Meeting. Prior to any vote all members present must be verified through a master list of members by a designated board member.
- B. Members must live in the geographic boundaries of G.I.S.D., Garland Independent School District, and/or City of Garland with the exception of Garland Pee Wee Football Coaches.
- C. Any qualified person may register for membership in the Association at the following times and places:
 - 1. At any regularly scheduled game in the press box.
 - 2. At any regularly scheduled meeting of the Board of Directors as designated by the President.
- D.
 - 1. Membership may also be attained by any qualified adult who has within the current season validated a player application form with his or her signature.
 - 2. Coaches who have signed the coach's application and code of conduct forms, and have been assigned to a team as an assistant or head coach during the current season will, without further registration, hold membership in the Garland Pee Wee Football Organization.

ARTICLE II

Section 1 - Board of Directors, Officers

- A. The Officers of this organization shall be: President, Vice President, Secretary, Treasurer, Equipment Manager, *Fund Raising Chairman, Website Administrator, and Administrative Chairperson.*
- B. The remainder of the Board of Directors shall be comprised of Coaches' Representatives.

Section 2 - Terms of Office

The above Officers shall be elected for a term of one (1) year, taking office on the day of election. The Officers shall be elected by a majority vote of the members present at the annual meeting held for the election of officers, which shall be open to the public. Officers shall not serve more than three (3) consecutive years at any one position.

Section 3 - Voting Procedures by the Board of Directors

- A. To establish a quorum for a vote by the Board, 2/3 elected officers and 2/3 Coaches' Representatives shall be present.
- B. Unless otherwise specified in the Constitution, By-Laws, or Standing Rules it shall require a majority vote of the Board Members in attendance to approve a motion.

Section 4 - Coaches' Representatives

- A. There shall be one (1) Coaches' Representative for each grade zone in the Pee Wee League. The Coaches' Representative **MUST** be an active coach and he **MUST** be elected by a majority vote of the Head Coaches in the Respective Zones.
- B. The Coaches' Representative shall be elected for each grade zone at a meeting called by the zone Representative currently in office. This meeting shall be held within seven (7) days after assignment of teams.
- C. *There shall also be two additional Coaches Representatives for each grade level currently participating in the league. These persons will be referred to as "At Large Coaches Representative" and "American League Coaches Representative" and will meet all the above requirements and fulfill all duties described in this constitution, and will be acknowledged as full voting members.*

Section 5 - Board Appointments

Vacancies occurring between elections shall be filled by the Board of Directors within thirty (30) days of the vacancies. The Board Appointments shall require a 2/3 vote of the quorum.

ARTICLE III

Section 1 - Duties of the Officers

PRESIDENT: The President shall preside at all meetings of the Organization and the Board shall conduct same according to the adopted rules. He shall enforce due observance of this Constitution and By-Laws. The President shall decide all questions of order and shall sign all official documents approved by the Board. The President shall ensure that at least one (1) member of the Board is present at all league games. The President shall co-sign checks written against the Garland Pee Wee Football, Inc. account. The President shall perform other duties normally associated with the Office of the President.

VICE PRESIDENT: The Vice President shall assume all duties of the President in the latter's absence. The Vice President shall co-sign checks in the absence of the President. He will be one of the two vote counters at any association meeting.

SECRETARY: The Secretary shall keep a record of the proceedings of all meetings, read the communications, update all Coaches' Applications, mail written notices to Board Members, and notify the public by means of the local press when required. To work in close association with the Treasurer and shall perform all other duties normally associated with the office, including recording of the vote count at all association meetings and announcing the margin of all votes after verifying the agreement of the counts.

TREASURER: The Treasurer shall take charge of all funds received by the Organization in the depository approved by the Board. Pay all bills and co-sign drafts drawn against the Organization. Keep a complete financial record covering receipts, expenditures, and balances. Submit financial reports to the Parks and Recreation Board on written request. Make oral financial reports to the Board at regular and special called meetings, and submit a written report of same to be made a part of the minutes. Have financial reports ready for the annual election in December. He will be one (1) of the two (2) vote counters at any association meeting. The Treasurer will submit to the Board an audited financial report within twenty (20) days from the end of the fiscal year. The Treasurer shall work in close conjunction with a certified public accountant as designated by the Board.

EQUIPMENT MANAGER: The Equipment Manager shall be responsible for keeping all existing equipment in proper working order, acquire written bids for new equipment each year, and distribute equipment as needed to each team. He shall maintain and submit to the Board a written inventory of all equipment at the end of the fiscal year.

FUND RAISING CHAIRMAN: Fund Raising Chairman shall head all fund raising projects, special or otherwise.

WEBSITE ADMINISTRATOR: The Website Administrator shall oversee GPWFs website. The website shall post notice of meetings, league schedules and standings, proposed changes to the Constitution, Bylaws or Standing Rules and other information pertinent to the activities of GPWF.

ADMINISTRATIVE CHAIRPERSON: The Administrative Chairperson shall perform all administrative duties set forth by the executive board. Will train and oversee all administrative volunteers.

Section 2 - Duties of Coaches' Representatives

- A. The Coaches' Representatives shall be responsible for the selection of coaches of the teams of the Garland Pee Wee Football, Inc. Their selection shall be subject to the approval of the Board. All applications made by potential coaches shall be brought before the Board by the Coaches' Representatives.
- B. The Coaches' Representatives shall represent the coaches in their respective grade level on all administrative and policy matters coming before the Board.
- C. The Coaches' Representatives shall be the "Standing Playing Rules Committee".
- D. The Coaches' Representatives shall perform all other duties designated by the By-Laws and/or Standing Rules.

Section 3 - Governing Body

The governing body of the Organization shall be the Board.

Section 4 - Bond Coverage

The President, Vice President, Treasurer, and Fund Raising Chairman shall be bonded and all bonding fees shall be paid by Garland Pee Wee Football, Inc. In the event the Bond should be invoked against any person, that person forfeits all rights and privileges for participation in the League.

ARTICLE IV

Section 1 - Sponsorship

Relationship between the Parks and Recreation Department, (P.A.R.D.), and the Garland Pee Wee Football, Inc. shall be a joint relationship in which the Department agrees to furnish approved facilities, certain equipment and materials and, in general, work with the Garland Pee Wee Football, Inc., in the promotion and development of their program. The Department reserves the right to sit in on any regular meetings and shall act as a liaison between the two (2) groups. The Garland Pee Wee Football, Inc., its appointed representatives, and coaches agree to abide by all Department policies, rules, and regulations.

ARTICLE V

Section 1 - Procedures for Amendment to Constitution and By-Laws

This Constitution and By-Laws may be amended by a 2/3 vote of the members present at any regular or special meeting of the Board. Notices of intent to amend, along with the proposed amendment, *must be sent to all Board Members by certified mail. Members shall be notified by public announcement of the Board's intent to amend the Constitution and/or By-Laws. The public announcements shall state that said amendments may be reviewed during the thirty (30) day notice period at the GPWF website.* All notices shall be given at least thirty (30) days prior to the meeting in which a vote is actually taken. The public announcement shall be in all issues of the Garland News during a thirty (30) day period prior to the meeting.

Section 2 - Procedures for Amendment to Standing Rules

The Standing Rules as a day-to-day League operating guide shall be amended at any regular or special meeting of the Board. *Notice of intent to amend, along with the proposed amendment, must be sent to all Board Members by mail and posted on the GPWF website..* For an amendment to pass, a 2/3 "yes" vote is required.

ARTICLE VI

Section 1 - Rules of Order

Robert's Rules of Order shall govern all proceedings not covered by this Constitution, its By-Laws or Standing Rules.

ARTICLE VII

Section 1 - Restatement of Purpose

The purpose of the Organization, as set out in the Charter, reads as follows: "The purpose, or purposes, for which the Corporation is organized are: To Organize, supervise, and promote the formation of football teams for students in the Garland Independent School District (G.I.S.D.); to arrange game schedules and establish rules governing the games, all for the purpose of developing an interest in athletics and to promote a sense of competition and good sportsmanship in the youth of the community."

In cases of unusual circumstances not specifically covered by the Standing Rules, (hardship cases and emergencies that may arise which tend to defeat or not promote the purposes of the organization) temporary adopted rules will be provided, and shall remain in effect until acted upon at a meeting of the Members.

ARTICLE VIII

Section 1 - Auxiliary Association

The Garland Cheerleaders Association is a separate organization working in conjunction with the Garland Pee Wee Football, Inc.

Garland Pee Wee Football, Inc.

By-Laws

Amended: April 1995

BY-LAWS

ARTICLE I

Section 1 - Regular Monthly Meetings

Regular monthly meetings of the Board shall be held at a time and place determined annually by the Board.

Section 2 - Special Meetings

Special meetings may be called by the President, or at the request of not less than five (5) members of the Board. Notice of special meetings including an agenda, shall be sent to all members of the Board. Such notices will be mailed so as to arrive by ordinary postal delivery at least forty-eight (48) hours prior to the meeting. Only such business as appears in the notice may be transacted at that particular special meeting.

ARTICLE II

Section 1 - Committees

The need for committees, both special and standing, shall be determined by the Board. Members of committees shall be appointed by the President. They shall function for the period of time designated.

A Nominating Committee shall be appointed thirty (30) days prior to the end of the season.

ARTICLE III

Section 1 - Disciplinary Hearing

Any organization member who violates any provision of the Constitution, By-Laws, or Standing Rules may be dismissed or disciplined by the Board in accordance with the provisions of the rules and regulations of the Garland Pee Wee Football, Inc. Under no circumstances will children under fourteen (14) years of age be permitted at such meetings. If a child under age fourteen (14) is involved, he/she may have representation by an adult over twenty-one (21) years of age.

Section 2 - Use of Organization Name

Under no circumstances shall any member of the Garland Pee Wee Football, Inc. (Board Member, Coach or assistant Coach) use the name of the Garland Pee Wee Football, Inc. for any purpose without the express approval of the Board.

ARTICLE IV

Section 1 - Agenda for Annual Meeting

- A. Roll Call
- B. Officers' Report
- C. Standing Committee Reports
- D. President (overview of year's activities)
- E. Ratify duly processed Amendments to Constitution (if any)
- F. Ratify duly processed Amendments to By-Laws (if any)
- G. Nomination and election of officers
- H. Introduction of the newly elected Board of Directors
- I. Adjournment by new President

Section 2 - Voting Procedure

The Secretary shall record the vote, and announce the results of the vote. The total votes may not exceed the total number of registered voters present at the meeting. Vote shall be taken by show of membership card as counted by the Treasurer and the Vice President or two (2) duly appointed Board Members. The President's sole function shall be to direct the voting procedure. The vote count must agree between the two (2) counters before any results can be announced. If vote counts do not agree, a recount will be initiated by the President.

A nominated candidate may address the meeting on his behalf, and may be questioned by any member present, concerning his/her qualifications. No discussion of the candidate may be initiated after the candidates leave the room for a vote. A nominee must be present to qualify as a candidate.

ARTICLE V

Section 1 - Assignment of Teams

Teams shall be assigned to head coaches on the following basis:

- A. Seniority shall prevail in team assignments if all other factors are equal.

- B. A returning head coach shall have first choice on the team he coached the preceding year.
- C. Seniority is defined as complete seasons of participation as a coach or board member of Garland Pee Wee Football, Inc. For each season a coach or Board member is inactive in the league, he or she shall lose seniority in the reverse order from which it was gained. Any Head Coach abandoning his team during the season without Board approval shall forfeit all earned seniority immediately.

Section 2 - Seniority

- A. Seniority credits shall be earned as follows:
 - 1. Head Coach - One (1) per year
 - 2. Board Member - One (1) per year
 - 3. First, Second, Third, and Fourth Assistant one-half (½) per year
- B. After three (3) years consecutive experience, all assistants shall receive one (1) credit per year thereafter.
- C. Any person finishing the year at a position affording a higher seniority than the position held at the start of the year shall earn seniority at the higher rate, provided the promotion was Board approved.
- D. The Head Coach must notify the Secretary and furnish required information in order for records to be kept.
- E. It shall be the duty of the Secretary to establish and maintain seniority records on all coaches.

Section 3 - Coaches Generally

- A. All Coaches in the Garland Pee Wee Football, Inc. must be twenty-one (21) years of age and of good moral character. Any exception to age requirement will require Board approval.
- B. The names of all assistant coaches shall be submitted by the Head Coach to the Board for approval. There shall be no more than seven (7) assistant coaches to a team. (Maximum of eight (8) for the American Conference Team or second National Conference Team.)

- C. Coaches who have been assigned to a team by the Board shall attend all meetings, schools, clinics, or workshops designated by the Board as "mandatory". These clinics shall include items that need yearly review by coaches at all levels of responsibility; such as first aid, rule changes and review, fund raising procedures, and coaching techniques. A Head Coach or his assistant coach, representing their team, who miss a mandatory meeting shall be subject to disciplinary action as defined in Article VI, Section 4 of the By-Laws.
- D. All coaches must sign, and have on file with the Garland Pee Wee Football, Inc., Secretary, a Coaches Application, Coaches Agreement, and Code of Conduct form, prior to assignment to a team as Head Coach or assistant. The Coaches Agreement and Code of Conduct form, when signed, will become part of parcel of Article V, Section 3 of the By-Laws.

ARTICLE VI

Section 1 - Vote Required for Action

In accordance with Article III, Section 1 of the By-Laws, the Board shall dismiss or discipline for cause any Board Member, Coach, or player by a 2/3 vote of the Board Members present at any official meeting.

Section 2 - Cause Defined

Cause shall be defined as a violation of any section of the Constitution, By-Laws, Standing Rules, Coaches Agreement, Coaches Application, and/or the Code of Conduct.

Section 3 - Complaint Procedure

Procedure for filing a complaint against and discipline for an Association Member:

- A. Any person or persons wishing to make a complaint to the Board of Directors shall reduce said complaints to writing. The written complaint shall be signed and shall specify the Association rule or rules violated and the time, date and location that violation occurred.
- B. The Board shall set, in accordance with the rules and regulation of the Association, a meeting to review the written complaint. Both parties shall be present for said meeting. The Board may take any action provided for in this section. Disposition of the complaint shall be made 2/3 vote of the Board.

Section 4 - Disciplinary Actions

After a proper review, the Board may take any of the following actions deemed appropriate:

- A. Find that the complaint has no basis.
- B. Place a written reprimand in the member's file.

- C. Place a member on probation for a specified period of time and subject the member to further discipline for violation of the same or other rules.
- D. Suspend the member for a specified period of time not more than the balance of the current season.
- E. Dismiss the member for a specified period of time to be not less than the balance of the current season.

Section 5 - Coach Appeal Procedure

Following the dismissal of a coach for a period of time no less than the balance of the current season the coach may request, through the President of the Board of Directors, a hearing by a mandatory meeting of all head coaches for the purpose of reinstatement as a coach in the league. The request to appear must be presented to the league President in writing before action will be taken.

- A. To establish a quorum for a vote by the coaches for reinstatement, 2/3 of all head coaches shall be present.
- B. To affect the reinstatement of a coach into the League, the vote of all head coaches present must be 2/3 in favor of reinstatement.
- C. The request of an appeal hearing shall not be acted upon prior to the first regular meeting of the Board following the League's annual election of officers, nor later than February 28.
- D. The action taken and decision reached at the appeal hearing shall be final and binding on all parties involved.
- E. Should a 2/3 majority of all head coaches not be present, the appeal hearing shall be rescheduled until such 2/3 majority is present.

Garland Pee Wee Football, Inc.

Standing Rules

Amended: April, 2017

STANDING RULES

ARTICLE 1

Section 1 - Order of Business (Regular Meetings)

- A. Roll Call
- B. Reading of Minutes of previous meeting
- C. Treasurer's Report
- D. Report of Committees
- E. Unfinished Business:
 - 1. Information Items
 - 2. Action Items - Executive Session Only
- F. New Business
 - 1. Information Items
- G. Adjournment

Section 2 - Procedure for Handling Regular Meetings

- A. Agenda

It shall be the responsibility of the President to prepare an agenda for each regular meeting. Under old business, the President shall list separately as action items, any other business to be discussed by the Board. The President shall also list separately, as information items, any other business to be discussed by the Board. The President shall have the agenda posted for review by members not less than fifteen (15) minutes prior to the roll call.

- B. Official Votes of the Board

Except as otherwise stated in this Article, the Board shall not vote on any item not specifically listed on the agenda as an action item.

- 1. The President shall cast a vote only in the event of a tie vote among Board members present, unless he or she wishes to abstain.

- C. Emergency Items and Votes

Any item requiring a vote by the Board and not listed on the agenda as required in this Article may be placed on the agenda by a 2/3 vote of the Board Members present. The item, if placed on the agenda, shall require a majority vote of the Board to pass.

- D. Other Business

Any items pertinent to the conduct of the Pee Wee Football Association may be brought up and discussed under New Business. New Business may be introduced by a Board Member from the floor. A member of the Board can, by majority vote, direct the President to place an item on the agenda for the next regularly scheduled meeting.

ARTICLE II

Section 1 - Fiscal Year

The Fiscal Year shall be from January 1st through December 31st.

ARTICLE III

Section 1 - Eligibility Rules for Applicable Leagues

A. Pee Wee Leagues

1. Flag American 7 on 7 League - Players participating in Kindergarten and first (1st) grade, who are attending schools located within the boundaries of the Garland Independent School District, or other schools included in the Garland Pee Wee Football, Inc. program who are not eight (8) years of age on or before September 1st of the playing year may participate. **Every player MUST play one (1) defensive or one (1) offensive series per half.**
2. Flag League - Players participating in first (1st) grade and second (2nd) grade, who are attending schools located within the boundaries of the Garland Independent School District, or other schools included in the Garland Pee Wee Football, Inc. program who are not nine (9) years of age on or before September 1st of the playing year may participate. **Every player MUST play one (1) defensive or one (1) offensive series per half.**
3. Third Grade League - Players participating in the third (3rd) grade who are attending schools located within the boundaries of the Garland Independent School District, or other schools included in the Garland Pee Wee Football, Inc. program who are not ten (10) years of age on or before September 1st of the playing year may participate. ***Providing, however, that no player having an official weight more than ninety (90) pounds may carry the ball on offense on any purposely conceived play.*** A player over such weight limit must play within fifteen (15) yards of the ball when his team receives a kickoff and within one (1) yard of the line of scrimmage when his team is on defense. An overweight player must play from tackle to tackle on offense or end to end on defense.
4. Fourth Grade League - Players participating in the fourth (4th) grade who are attending schools located within the boundaries of the Garland Independent School District, or other schools included in the Garland Pee Wee Football, Inc. program who are not eleven (11) years of age on or before September 1st of the playing year may participate. ***Providing, however, that no player having an official weight more than one-hundred and five (105) pounds may carry the ball on offense on any purposely conceived play.*** A player over such weight limit must play within fifteen (15) yards of the ball when his team receives a kickoff and within one (1) yard of the line of scrimmage when his team is on defense. An

overweight player must play from tackle to tackle on offense or end to end on defense.

5. Fifth Grade League - Players participating in the fifth (5th) grade who are attending schools located within the boundaries of the Garland Independent School District, or other schools included in the Garland Pee Wee Football, Inc. program who are not twelve (12) years of age on or before September 1st of the playing year may participate. ***Providing, however, that no player having an official weight more than one-hundred and twenty (120) pounds may carry the ball on offense on any purposely conceived play.*** A player over such weight limit must play within fifteen (15) yards of the ball when his team receives a kickoff and within one (1) yard of the line of scrimmage when his team is on defense. An overweight player must play from tackle to tackle on offense or end to end on defense.
6. Sixth Grade League - Players participating in the sixth (6th) grade who are attending schools located within the boundaries of the Garland Independent School District, or other schools included in the Garland Pee Wee Football, Inc. program who are not thirteen (13) years of age on or before September 1st of the playing year may participate. ***Providing, however, that no player having an official weight more than one-hundred and thirty-five (135) pounds may carry the ball on offense on any purposely conceived play.*** A player over such weight limit must play within fifteen (15) yards of the ball when his team receives a kickoff and within one (1) yard of the line of scrimmage when his team is on defense. An overweight player must play from tackle to tackle on offense or end to end on defense.
7. Every player in grades 3rd – 6th must have an official weight listed on the official roster before he can participate in his first game. The official weigh-in will be administered by the board at a date and time as determined by the board prior to the first game of league play. Any player registering after the official weigh-in date must be officially weighed by the board prior to participating in any league play. All players may be weighed wearing shorts only.

B. The Penalty for violation of Section 1, Eligibility Rules:

If the applicable age provisions contained in rule "A", Section 1 are violated and verified by the Board, then the violation will constitute the forfeiture of the games in question. If any other provision of section 1 or 2 is violated and verified by the Board, then the violation will subject the team, player and/or coach to appropriate discipline as determined by the Board, including but not limited to dismissal, suspension or forfeiture of games. (See Protest Rule, Article IV, Section 3).

C. *Any player or coach who participates in any organized, football practice or game prior to the date the Board designates as the date practice may begin will be prohibited from participating during the fall season. (See Practice Sessions, Article IV, Section 2).*

Section 2 - Player Team Assignment

- A. A player must play for the school in which he is enrolled. *Effective 2014, any student attending the following schools will play for the team closest to their home address: Beaver, Hillside, Kimberlin, Vial, Walnut Glen, and Watson.*
- B. Any exception to the above rule must be brought before the Board to be approved.
- C. A Head Coach's son may play for same, providing he meets the eligibility rules, or is approved by the Board at that time.
- D. Any player who is not enrolled in a GISD school but is otherwise eligible to participate, must play for the team assigned to the school nearest to the player's residence after providing notification to the Board and obtaining Board approval.

ARTICLE IV

Section 1 - Playing Rules

Playing rules are to be the same as the UIL except that each quarter will consist of eight (8) minutes. Two (2) points are credited to the team for kicking the extra point after touchdown (PAT) and one (1) point for successfully running or passing the try after touchdown (PAT). No overtime shall be played during the regular season.

Section 2 - Practice Sessions

The practice sessions shall not exceed two (2) hours in duration. This period shall include any and all supervised group or individual instruction or activity. No more than one (1) practice session shall be permitted per day and there shall be no practices permitted on Sunday.

Prior to the first regularly scheduled game, no team shall have more than four (4) practice sessions per week. *The first practice shall not begin prior to the date the Board designates as the first date for practice. Such designated date shall be less than four (4) weeks prior to the first regularly scheduled game.* The first three (3) practice sessions of the season shall be without player contact. Players will be dressed in shorts, head gears, shoes, or other suitable clothing.

After the first regularly scheduled league game, a team shall be permitted only three (3) practice sessions between ball games. *Any tackle team who practices three (3) times in one (1) week, MUST conduct one (1) practice without player contact. Players will be dressed in shorts, head gears, shoes, or other suitable clothing.* Any team having an open date shall be permitted the same number of practice sessions that they would have ordinarily had and, in addition, the team may have one additional practice in lieu of the game not played.

Section 3 - Protests

All protests must be filed in writing to the President or Vice President within forty-eight (48) hours after completion of the protested game. If mailed, protests must be postmarked within forty-eight (48) hours after the completion of the game under protest.

Section 4 - Equipment

- A. All players participating in tackle football are required to have good quality regulation equipment consisting of a good helmet, shoulder pads, kidney pads, thigh pads, knee pads, mouth piece, and athletic supporter.
 - 1. The helmet shall be (NOC-SAE) approved and shall not be painted. Stick-on decals and numbers shall be permitted.
 - 2. Game jerseys reflecting team colors shall be furnished by Garland Pee Wee Football, Inc. and must be worn in all regulation games. Any exception must be approved by the board. A player's game pants shall appropriately reflect team colors and be consistent with teammate's pants.
- B. All coaches must wear suitable attire reflecting team colors.

Section 5 - Conduct

All Board Members and Coaches shall fulfill the responsibilities generally associated with this position in the League, as outlined in the Coaches Agreement and Code of Conduct.

All Members of the Board, Coaches and Players should conduct themselves as ladies and gentlemen at all times. Failure to comply with rules and regulations of this Association will result in prompt and appropriate disciplinary action. All Coaches and Players must show sportsmanship after their games in the center of the playing field.

Persons operating the ten (10) yard chain down marker must be at least eighteen (18) years of age. Such persons are prohibited from coaching, relaying plays or voice signals, or in any way taking an unfair advantage.

All teams are prohibited from making any payment of valuable consideration to a player, either for participation in or as an incentive to participate in any game (valuable consideration includes money and items which are wearable, usable, or saleable). This rule shall not prohibit the awarding of symbolic awards to players.

Section 6 - Insurance

All players must carry league insurance before reporting for practice or participating in a game. There will be no refunds.

Section 7 - Field Conditions and Weather

The Board Member on duty will decide whether or not the field and weather conditions are suitable for play. In the event a game is called off or stopped by the Officials or Board Member, the game may be rescheduled and played as a separate game.

Section 8 - Footballs

Pee Wee League - Regulation Pee Wee Footballs of the TDY size.

Section 9 - Officials

Adult officials will be paid to officiate the league games at a fee determined, through negotiations with the Officials, by the Board prior to each season.

Section 10 - Times of Regularly Scheduled Games

- A. Dates and starting times of all games shall be set by the Board prior to each season.
- B. Make-up games may be rescheduled by the Board as required.

Section 11 - Non-League Competition

It is prohibited for a team or player to participate in a game or scrimmage outside the Garland Pee Wee Football, Inc. without prior approval of the Board. Any player who participates in any game outside of Garland Pee Wee Football is ineligible to participate in Garland Pee Wee Football.

Section 12 - Team Organization and Playing Rules

- A. Garland Pee Wee Football, Inc. shall designate National Conference teams and American Conference teams in each grade as applicable. The Board may establish a deadline for teams to declare their intention to form an American Conference team. After the deadline has passed no American Conference team may be formed without prior Board approval.
- B. The Board may, at its discretion, compel any team to field an American Conference team with neither team being formed with less than sixteen (16) players. (See Section 12-D)
- C. No team may form an American Conference team unless they first have a competing National Conference team, or have the approval of the Board.
- D. Player Personnel
 - 1. The Head Coach of the National Conference team shall have sole authority over the assignment of players to National and American Conference teams.
 - 2. Once assigned to National or American Conference teams, players may not be moved from one conference to another, except as provided herein.

3. Players may be moved at will prior to the first regularly scheduled National Conference game.
4. All players shall be initially assigned to the National Conference team.
5. If any late transfers are necessary, request may be made to the Board. Coaches from both the National and American Conference teams must appear at the transfer hearing.
6. A roster listing the players' name, jersey number, and official weight shall be furnished to the Secretary prior to the first game. Any changes in the official roster after the official weigh-in date must be submitted to the Board.
7. Any Coach found in violation of transfer rules will be subject to disciplinary action in accordance with these rules and regulations.

Section 13 - Playing Rules

A. Playoff Participation

1. Eleven or Twelve Team Leagues

If a league has eleven (11) or twelve (12) teams, the teams shall be divided into North and South Zones. The teams will play a ten game schedule and the non-zone games will be scheduled for play prior to the zone games. If there are twelve (12) teams then each team will not play one team from the other zone. Six (6) teams shall qualify for the playoffs. The Zone champions shall be determined pursuant to paragraph "B". There shall only be one Zone champion for each Zone.

The Zone champions shall qualify for the playoffs regardless of their won/loss percentages in League games. The other four (4) playoff teams shall consist of the four (4) teams that have the best won/loss percentage in League games. The six (6) teams shall be seeded one (1) through six (6), with one (1) being the *League Champion and the* highest ranked seed, in accordance with League final standings as determined pursuant to paragraph "C". The number one (1) and two (2) seeded teams shall receive a bye in the first round of the playoffs. In the first round, the number (3) seed shall play the number six (6) seed and the number four (4) seed shall play the number (5) seed. In the second round, the number (1) seed shall play the lowest remaining seed and the number (2) seed shall play the other seed advancing from the first round.

2. Nine or Ten Team Leagues

If a league has nine (9) or ten (10) teams, the teams will not be divided into Zones. Each team will play each other team one time during League play. Five (5) teams shall qualify for the playoffs. The five (5) teams shall be seeded one (1) through five (5), with one (1) being the *League Champion and the* highest ranked seed, in accordance with League final standings as determined pursuant to paragraph "C." In the first round of the playoffs, the number four (4) seed shall

play the number five (5) seed. In the second round, the number one (1) seed shall play the winner of the first round and the number two (2) seed shall play the number three(3) seed.

3. Seven or Eight Team Leagues

If a league has seven (7) or eight (8) teams, the teams shall not be divided into Zones. Each team shall play each other team once during League play. The teams will also play pre-league games which shall not be used to determine League final standings nor to determine playoff qualifiers. Four (4) teams shall qualify for the playoffs. The four (4) teams shall be seeded one (1) through four (4), with one (1) being the *League Champion and the highest ranked seed*, in accordance with League final standings as determined pursuant to paragraph “C”. In the first round of the playoffs, the number one (1) seed shall play the number four (4) seed and the number two (2) seed shall play the number three (3) seed.

4. Five or Six Team Leagues

If a league has five (5) or six (6) teams, the teams shall not be divided into Zones. Each team shall play each other team twice during League play. Three (3) teams shall qualify for the playoffs. The three (3) teams shall be seeded one (1) through three (3), with one (1) being the *League Champion and the highest ranked seed*, in accordance with League final standings as determined pursuant to paragraph “C”. In the first round of the playoffs the number two (2) seed shall play the number three (3) seed and the number one (1) seed shall receive a bye.

5. Four Team Leagues

If a league has four (4) teams, the teams shall not be divided into Zones. Each team shall play each other team three (3) times during League play. Two (2) teams shall qualify for the playoffs. The two (2) teams shall be seeded one (1) and two (2), with one (1) being the *League Champion and the highest ranked seed*, in accordance with League final standings as determined pursuant to paragraph “C”.

B. Determination of Zone Champions

Zone champions shall be determined according to the following procedure:

1. Won/loss percentage in Zone games;
2. (a) If two (2) teams have identical won/loss percentages within Zone games, the team that won the Zone game between the two shall be the Zone champion;
- (b) If the Zone game ended in a tie, then the team with the highest won/loss percentage in League games shall be the Zone champion;

- (c) If the teams have identical won/loss percentages in League games then the team with highest won/loss percentage in games involving opponents common to each team shall be the Zone champion;
 - (d) If the teams have identical won/loss percentages in League games and games involving common opponents then the Zone champion shall be determined by a coin flip.
 - 3.
 - (a) If more than two (2) teams have identical won/loss percentages within Zone games then the won/loss percentages with respect to games between the teams with identical Zone won/loss percentages shall be applied to determine the Zone champion;
 - (b) If all teams are still tied then the team with the highest won/loss percentage in League games shall be the Zone champion;
 - (c) If all teams are still tied then the team with the highest won/loss percentage in games involving opponents common to all the tied teams shall be the Zone champion;
 - (d) If all teams are still tied then the Zone champion shall be determined by a coin flip.
 - 4. If during the application of the tie breakers set forth in paragraph number 3, one or more teams are eliminated yet two or more teams remain tied, then the remaining tied teams shall have the applicable tie breaker procedures in paragraph 2 or 3 applied to them as if such teams had originally been the only teams tied for the Zone championship.
- C. Regular season final standings shall be determined by the following procedure:
- 1. Won/loss percentage in regular season games;
 - 2. If two (2) teams have identical won/loss percentages, the team that won the regular season game between the two shall have the higher standing. If the game ended in a tie or the two teams did not play each other, standings shall be determined by the won/loss percentages in games involving opponents common to each team. If the teams are still tied then the standings shall be determined by a coin flip.
 - 3.
 - (a) If more than two (2) teams have identical won/loss percentages and each team played *all the remaining teams* with identical won/loss percentages, then the standings shall be determined by the won/loss percentages of such teams with respect to the games played between each team with identical won/loss percentages. If all the teams are still tied, then the standings shall be determined by the won/loss percentages of such teams in games

involving opponents common to all the tied teams. If all teams are still tied, then the standings shall be determined by a coin flip.

(b) *If more than two (2) teams have identical won/loss percentages and each team did not play all the remaining teams with identical won/loss percentages, then, a team that played and defeated each team tied with it shall have the highest standing of the tied teams or a team that played and lost to each team tied with it shall have the lowest standing of the tied team; otherwise, standings shall be determined by a coin flip.*

4. If after applying the tie breakers set forth in 3(a) or (b), part of the standings are determined; however, two (2) or more teams remain tied, then the remaining tied teams shall have the applicable tie breaker procedures in paragraph 2 or 3 applied to them as if such teams had originally been the only teams tied in the league final standings. For example, if five teams are tied and after applying 3(a), *one team has the highest won/loss percentage and one team has the lowest won/loss percentage; however, three teams have identical won/loss percentages, then the team with the highest won/loss percentage will have the highest standing, the team with the lowest won/loss percentage will have the lowest standing, and the applicable tie breakers will be applied to determine the other three (3) teams final standings.*

D. The playoff team with the higher standing shall be the home team in each play-off game or Turkey Bowl.

E. *In determining won/loss percentages for standings purposes, a tie in a regular season game will be considered as a half (1/2) win and a half (1/2) loss.*

ARTICLE V

Section 1 - Selection of Coaches

A. A minimum of eight (8) weeks prior to the first designated practice session per each season, the Board shall begin accepting applications from the persons desiring to participate as a coach in the Garland Pee Wee Football, Inc.

B. The applications shall be designed to reflect the qualifications of the applicant. The application, when completed, shall show the number of years of coaching experience with the names and dates of the teams coached, and number of years of playing experience with the names and dates of the teams for which the applicant played, and the application shall require a short narrative of the applicant's coaching philosophy.

C. Based on the information available, the Board shall determine the applicant's qualifications.

D. In examining the applicant's qualifications, the Board may call the applicant for a personal interview. In addition, the Board may, for purposes of determining the

applicant's qualifications, request assistance from qualified persons from outside the Garland Pee Wee Football, Inc.